

A Legal Officer for a financial services company.

**Skills:** This position calls for an individual who has a smart and disciplined approach towards work as well as good time management skills. Well-developed interpersonal and organisational skills and an eye for detail are also important.

**Experience:** An excellent command of the English Language, as well as knowledge of the Italian Language is important. Experience in a similar role would be considered as an asset.

**Duties:** The ideal candidate will be responsible for various duties including the preparation of statutory documents for client companies, resolutions and legal documents. Having a legal background, the selected candidate will be expected to liaise effectively with local and international clients on a daily basis and will be expected to handle confidential information.

To apply then can send an email with their CV to [jobs@vacancycentre.com](mailto:jobs@vacancycentre.com) or [Karen@vacancycentre.com](mailto:Karen@vacancycentre.com)

Thanks,

***Karen Ferrante***

RECRUITMENT COORDINATOR

**CSB GROUP**

The Penthouse  
Tower Business Centre  
Tower Street  
Swatar BKR 3013  
Malta – EU

**T.** (+356) 25572557

**F.** (+356) 25572558

**E.** [Karen.ferrante@csbgroup.com](mailto:Karen.ferrante@csbgroup.com)

[CSBGROUP.com](http://CSBGROUP.com)